

WHESSOE PARISH COUNCIL

You are summoned to attend the November meeting of the WHESSOE PARISH COUNCIL which will be held on MONDAY 19TH NOVEMBER 2018 at 7:00PM in WHESSOE PARISH HALL for the purpose of transacting the business listed in the agenda below.

AGENDA

Item	Subject	Owner	Time
1	Introductions <ul style="list-style-type: none"> • Apologies: to receive apologies and approve reasons for absence. • Declarations of interest: To notify of any item on the agenda in which you may have an interest 	SG All	5 mins
2	Minutes of meeting held on 3rd September 2018 <ul style="list-style-type: none"> • To approve and sign the minutes as an accurate record • Update on action points 	All Clerk	15 mins
3	Public participation <ul style="list-style-type: none"> • Residents are invited to give their views and comments to the Parish Council on issues on this agenda. 		
4	Parish Councillor vacancies <ul style="list-style-type: none"> • Update on notice of vacancy • Ideas to increase number of councillors. 	Clerk All	5 mins
5	Finance <ul style="list-style-type: none"> • Financial Statement • Budget Statement • Bank Reconciliation • Bank Mandates – increase the number of signatories • Budget Setting & Precept: To agree the budget plan for 2019-22 and confirm the Precept for 2019-20. 	Clerk SG, SD &TM	30 mins
6	Planning <ul style="list-style-type: none"> • Log of current planning applications • Results of approach to developer at Berrymead Farm for funding 	Clerk SG	5 mins
7	General Data Protection Regulations <ul style="list-style-type: none"> • Draft Data Protection Policy – for discussion • Update on Action Log 	All Clerk	10 mins
8	Correspondence <ul style="list-style-type: none"> • Friends of the Stockton and Darlington Railway 	Clerk	5 mins
9	Council Matters <ul style="list-style-type: none"> • Standing Orders – for approval • Code of Conduct – for approval • Financial Regulations – for approval • Progress on the investigation of a change of name to the council and suggestions for a name. • Signing of Protocol for WPC working together • Risk Registers progress <ul style="list-style-type: none"> ○ Risk Management Policy and Plan v1.2 for approval • Local Council Award Scheme 	Clerk Clerk/ All All Clerk FM	10 mins

10	Forward and Backward Look <ul style="list-style-type: none"> • Feedback from Meetings/Events/Training • Future Training/Events 	All Clerk	5 mins
11	Marketing and Social Media <ul style="list-style-type: none"> • Parish Councillor profiles • Draft social media guidance 	Clerk	5 mins
12	Whessoe Parish Hall <ul style="list-style-type: none"> • Update on separation of hall management from Parish Council • Maintenance and Improvement Plan – for approval and implementation • Key Control Policy – for approval • Contracts - update • Hall Bookings – update • Hall Booking forms – to agree revised forms 	Clerk SG	25 mins
13	Date of future meetings <ul style="list-style-type: none"> • 28 January 2019 • 25 March 2019 • 20 May 2019 – Annual Meeting 		

CONTACT

Signed:

Name: Bill Goldfinch – Parish Clerk

Mobile: 07818 427740

E-mail: whessoeparishclerk@gmail.com

The Press and Public are very welcome to attend this meeting.