

## WHESSOE PARISH COUNCIL

You are summoned to attend the July meeting of the WHESSOE PARISH COUNCIL which will be held on **MONDAY 14<sup>TH</sup> SEPTEMBER 2020** at 7:00PM in WHESSOE PARISH HALL for the purpose of transacting the business listed in the agenda below.

### AGENDA

| Item | Subject  | Owner   | Time                           |
|------|--|---|--------------------------------|
|      | <b>Public participation</b> <ul style="list-style-type: none"> <li>Residents are invited to give their views and comments to the Parish Council on issues on this agenda.</li> </ul>   |   |                                |
| 1    | <b>Introductions:</b> <ul style="list-style-type: none"> <li>Apologies: to receive apologies and approve reasons for absence.</li> </ul>   | SG  |                                |
| 2    | <b>Declarations of interest:</b> <ul style="list-style-type: none"> <li>To notify of any item on the agenda in which you may have an interest</li> </ul>   | All   |                                |
| 3    | <b>Minutes of meeting held on 13<sup>th</sup> July 2020</b> <ul style="list-style-type: none"> <li>To approve and sign the minutes as an accurate record</li> <li>Update on action points</li> </ul>   | All<br>Clerk                                  | 5 mins                         |
| 4    | <b>Planning</b> <ul style="list-style-type: none"> <li>Application no. 20/00754/FUL – erection of a porch at 12A Durham Road</li> <li>Log of current planning applications – to note the latest position.</li> </ul>   | All<br><br>Clerk                              | 10 mins<br><br>5mins           |
| 5    | <b>Parish Councillor vacancies</b>   |   |                                |
| 6    | <b>Clerk and Responsible Finance Officer</b> <ul style="list-style-type: none"> <li>Pay Award 2020-21 – discussion paper inviting WPC to approve a pay increase in line with NJC approved rates.</li> </ul>  | WPC   | 5 mins                         |
| 7    | <b>Finance</b> <ul style="list-style-type: none"> <li>Bank Mandate – for signatures</li> <li>Bank Reconciliation August</li> <li>Financial and Budget Statement to end of August</li> <li>To approve the purchase and installation of a noticeboard</li> </ul> | KLC, SG,<br>JB, DW<br>FM/SD<br>Clerk<br>Clerk | 5 mins<br><br>5 mins<br>5 mins |
| 8    | <b>Annual Governance &amp; Accountability Return 2019-20</b> <ul style="list-style-type: none"> <li>Progress</li> </ul>  | Clerk   | 5 mins                         |
| 9    | <b>Policies</b> <ul style="list-style-type: none"> <li>Website Accessibility Regulations</li> </ul>  | Clerk   | 5 mins                         |
| 10   | <b>General Data Protection Regulation</b> <ul style="list-style-type: none"> <li>Update on Action Log</li> </ul>   | Clerk   | 5 mins                         |
| 11   | <b>Correspondence</b>  | Clerk   |                                |
| 12   | <b>Council Matters</b> <ul style="list-style-type: none"> <li>Local Council Award Scheme – progress</li> </ul>   | Clerk   | 5 mins                         |

|    |  |                       |         |
|----|--|-----------------------|---------|
|    | <ul style="list-style-type: none"> <li>Equal Opportunities Policy - Councillor Training</li> </ul>   | FM                    | 15 Mins |
| 13 | <b>Forward and Backward Look</b> <ul style="list-style-type: none"> <li>Feedback from Meetings/Events/Training</li> <li>Training Plan – Clerks and Councillors</li> <li>Future Events</li> </ul> | All<br>Clerk<br>Clerk | 5 mins  |
| 14 | <b>Marketing and Social Media</b> <ul style="list-style-type: none"> <li>New website – progress</li> </ul>   | Clerk                 | 5 mins  |
| 15 | <b>Whessoe Parish Hall Committee</b> <ul style="list-style-type: none"> <li>Update from Parish Hall Committee</li> <li>Contracts – update</li> <li>Hall Bookings – update</li> </ul>             | SG<br>Clerk<br>Clerk  | 5 mins  |
| 16 | <b>Whessoe Parish Hall Social Committee</b> <ul style="list-style-type: none"> <li>Update from Social Committee</li> </ul>   | FM                    | 5 mins  |
| 17 | <b>Date of next meeting</b> <ul style="list-style-type: none"> <li>Monday 9<sup>th</sup> November 2020 – this will be the budget and precept setting meeting</li> </ul>                          | All                   |         |

## CONTACT

Signed:

*W Goldfinch*

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**The Press and Public are very welcome to attend this meeting.**