

WHESSOE PARISH COUNCIL

You are summoned to attend the July meeting of the WHESSOE PARISH COUNCIL which will be held on **MONDAY 13TH JULY 2020** at 7:00PM in WHESSOE PARISH HALL for the purpose of transacting the business listed in the agenda below.

AGENDA

Item	Subject	Owner	Time
	Public participation <ul style="list-style-type: none"> Residents are invited to give their views and comments to the Parish Council on issues on this agenda. 		
1	Introductions: <ul style="list-style-type: none"> Apologies: to receive apologies and approve reasons for absence. 	SG	
2	Declarations of interest: <ul style="list-style-type: none"> To notify of any item on the agenda in which you may have an interest 	All	
3	Minutes of meeting held on 18th May 2020 <ul style="list-style-type: none"> To approve and sign the minutes as an accurate record Update on action points 	All Clerk	5 mins
4	Lessons learned from the pandemic	All	15 mins
5	Planning <ul style="list-style-type: none"> Log of current planning applications – to note the latest position. 	Clerk	5mins
6	Parish Councillor vacancies <ul style="list-style-type: none"> An update on progress filling the vacancy. 	Clerk	5 mins
7	Clerk and Responsible Finance Officer <ul style="list-style-type: none"> Training - update 	Clerk	5 mins
8	Finance <ul style="list-style-type: none"> Quarterly Audit Report Bank Reconciliation May - June Financial and Budget Statement 1st Quarter Gas Direct Debit – to approve new mandate Covid-19 related budget 	TM FM/SD Clerk Clerk	10 mins
9	Annual Governance & Accountability Return 2019-20 <ul style="list-style-type: none"> Internal Audit Report To agree and sign the AGAR and review timetable 	Clerk All	10 mins
10	Policies <ul style="list-style-type: none"> Social Media – to approve Draft Code of Conduct – Council views and comments on LGA/NALC draft 	All All	5 mins 10 mins
11	General Data Protection Regulation <ul style="list-style-type: none"> Update on Action Log 	Clerk	5 mins
12	Correspondence	Clerk	

13	Council Matters <ul style="list-style-type: none"> Local Council Award Scheme – progress Equal Opportunities Policy - Councillor Training 	Clerk FM	5 mins 15 Mins
14	Forward and Backward Look <ul style="list-style-type: none"> Feedback from Meetings/Events/Training Training Plan – Clerks and Councillors Future Events 	All Clerk Clerk	5 mins
15	Marketing and Social Media <ul style="list-style-type: none"> New website – progress 	Clerk	5 mins
16	Whessoe Parish Hall Committee <ul style="list-style-type: none"> Update from Parish Hall Committee Contracts – update Hall Bookings – update 	SG Clerk Clerk	5 mins
17	Whessoe Parish Hall Social Committee <ul style="list-style-type: none"> Update from Social Committee 	FM	5 mins
18	Date of next meeting <ul style="list-style-type: none"> Monday 14th September 2020 	All	

CONTACT

Signed:

W Goldfinch

Name: Bill Goldfinch – Parish Clerk

Mobile: 07818 427740

E-mail: whessoeparishclerk@gmail.com

The Press and Public are very welcome to attend this meeting.