

WHESOE PARISH COUNCIL

You are summoned to attend the MEETING of WHESOE PARISH COUNCIL which will be held on MONDAY 25TH MARCH 2024 at 7 PM in WHESOE PARISH HALL, Harrowgate Village, DL1 3AA for the purpose of transacting the business listed in the agenda below.

AGENDA

Item	Subject	Owner	Time
1	Introductions: <ul style="list-style-type: none"> Apologies: to receive apologies and approve reasons for absence. 	SG	
2	Public participation: <ul style="list-style-type: none"> Residents are invited to give their views and comments to the Parish Council on issues on this agenda. 		
3	Declarations of interest: <ul style="list-style-type: none"> To notify of any item on the agenda in which you may have an interest. 	All	
4	Minutes of meetings held on 22nd January 2024: <ul style="list-style-type: none"> To approve and sign the minutes as an accurate record. Update on action points. 	All Clerk	5 mins
5	Planning: <ul style="list-style-type: none"> To consider the following Planning Applications <ul style="list-style-type: none"> 24/00177/FUL – enlarging a bungalow to a two-storey dwelling at 60 Beaumont Hill 24/00189/FUL – erection of a single storey rear extension and erection of a double garage at 24 Durham Road. Log of current planning applications – to note the latest position. Traffic Noise on A167 – In abeyance 	All All Clerk	20 mins
6	Parish Councillor vacancies: <ul style="list-style-type: none"> Currently none 	Clerk	
7	Clerk and Responsible Finance Officer: <ul style="list-style-type: none"> Staffing Committee Update 	SP	10 mins
8	Finance: <ul style="list-style-type: none"> Bank Reconciliation January and February 2024 Financial and Budget Statement 2023-4 Appointment of Internal Auditor Annual Governance and Accountability Return (AGAR) 	Clerk Clerk Clerk Clerk	5 mins 10 mins 5 mins 5 mins
9	Review and approval of Council protocols and policies: <ul style="list-style-type: none"> Standing Orders Financial Regulations 	All All	

	<ul style="list-style-type: none"> • Code of Conduct • Risk Register <p>NOTE: Other policies will be reviewed before the next meeting, and all will be approved at the AGM.</p>	All All	20 mins for all
10	<p>Correspondence:</p> <ul style="list-style-type: none"> • Clerks and Councils Magazine • Tees Valley Village Halls Network • Switching to a gov.uk domain 	Clerk	10 mins
11	<p>Events and Training</p> <ul style="list-style-type: none"> • Feedback from Meetings/Events/Training. • Future Training 	All Clerk	5 mins 5 mins
12	<p>Marketing and social media:</p> <ul style="list-style-type: none"> • Newsletter 	All	5 mins
13	<p>Whessoe Parish Hall Committee:</p> <ul style="list-style-type: none"> • Update from Parish Hall Committee • Contracts - update • Hall Bookings – update 	SG Clerk Clerk	10 mins
14	<p>Social Committee:</p> <ul style="list-style-type: none"> • Update from the Social Committee. 	FM	10 mins
15	<p>Date of future meetings:</p> <p>To discuss changing the planned date of the Annual Meetings to Wednesday 22nd May 2024.</p> <p>Meetings of Whessoe Parish Council: Annual Meeting – Monday, 13th May 2024 – 7.00 pm</p> <p>Annual Parish Meeting: Annual Parish Meeting – Monday, 13th May 2024 – 6.30 pm to 7.00 pm</p>	All	5 mins

CONTACT

Signed:

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The Press and Public are very welcome to attend this meeting.