

WHESSOE PARISH COUNCIL

You are summoned to attend the MEETING of WHESSOE PARISH COUNCIL which will be held on MONDAY 24TH JULY 2023 at 7 PM in WHESSOE PARISH HALL, Harrowgate Village, DL1 3AA for the purpose of transacting the business listed in the agenda below.

AGENDA

Item	Subject	Owner	Time
1	Introductions: <ul style="list-style-type: none"> Apologies: to receive apologies and approve reasons for absence. 	SG	
2	Public participation: <ul style="list-style-type: none"> Residents are invited to give their views and comments to the Parish Council on issues on this agenda. 		
3	Declarations of interest: <ul style="list-style-type: none"> To notify of any item on the agenda in which you may have an interest. 	All	
4	Minutes of meetings held on 22nd May 2023: <ul style="list-style-type: none"> To approve and sign the minutes of the Annual Parish Meeting and the Annual Meeting of the Parish Council as an accurate record. Update on action points. 	All Clerk	5 mins
5	Planning: <ul style="list-style-type: none"> Log of current planning applications – to note the latest position. Planning Committee formation - update Traffic Noise on A167 – In abeyance. 	All Clerk	10 mins 5 mins
6	Parish Councillor vacancies: <ul style="list-style-type: none"> Notice of vacancy – progress. 	Clerk	5 mins
7	Clerk and Responsible Finance Officer: <ul style="list-style-type: none"> Staffing Committee Update. Pay/hours review. 	DW All	5 mins 5 mins
8	Finance: <ul style="list-style-type: none"> Quarterly Reconciliation. Bank Mandate – update. Bank Reconciliation May and June 2023. Financial and Budget Statement 2023-24. Transactions exceeding £100. Annual Governance and Accountability Return 2022/23 – progress. 	TM Clerk FM/SP Clerk Clerk Clerk	5 mins 5 mins 5 mins 20 mins 5 mins 5 mins
9	Review and approval of Council protocols and policies: <ul style="list-style-type: none"> Publication of policies on the website. Review of keys held by Parish Councillors. 	Clerk Clerk	5 mins

10	Correspondence: <ul style="list-style-type: none"> • St Teresa's Hospice. • Clerks and Councils Magazine. • Tees Valley Village Hall Network Newsletter. 		
11	Events and Training <ul style="list-style-type: none"> • Feedback from Meetings/Events/Training. • Future Training. 	All Clerk	5 mins 5 mins
12	Marketing and social media: <ul style="list-style-type: none"> • Newsletter/One Darlington. 		
13	Whessoe Parish Hall Committee: <ul style="list-style-type: none"> • Update from Parish Hall Committee. • Contracts – update. • Hall Bookings – update. 	DW Clerk Clerk	10 mins
14	Social Committee: <ul style="list-style-type: none"> • Update from the Social Committee. 	FM	5 mins
15	Date of future meetings: Meetings of Whessoe Parish Council: Parish Council Meeting – Monday, 25 th September 2023 – 7.00 pm. Budget & Precept Setting Meeting – Monday 27 th November 2023 – 7.00 pm. Parish Council Meeting – Monday, 22 nd January 2024 – 7.00 pm. Parish Council Meeting – Monday, 25 th March 2024 – 7.00 pm. Annual Meeting – Monday, 13 th May 2024 – 7.00 pm. Annual Parish Meeting: Annual Parish Meeting – Monday, 13 th May 2024 – 6.30 pm to 7.00 pm.		

CONTACT

Signed:

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The Press and Public are very welcome to attend this meeting.