

WHESSOE PARISH COUNCIL

You are summoned to attend the MEETING of WHESSOE PARISH COUNCIL which will be held on WEDNESDAY 22ND SEPTEMBER 2021 at 7 PM in the COMMITTEE ROOM at WHESSOE PARISH HALL, Harrowgate Village, DL1 3AA for the purpose of transacting the business listed in the agenda below.

AGENDA

Item	Subject	Owner	Time
1	Introductions: <ul style="list-style-type: none"> Apologies: to receive apologies and approve reasons for absence. 	SG	5 mins
2	Public participation: <ul style="list-style-type: none"> Residents are invited to give their views and comments to the Parish Council on issues on this agenda. 		
3	Declarations of interest: <ul style="list-style-type: none"> To notify of any item on the agenda in which you may have an interest. 	All	5 mins
4	Minutes of meeting held on 22nd July 2021: <ul style="list-style-type: none"> To approve and sign the minutes as an accurate record. Update on action points. 	All Clerk	10 mins
5	Planning: <ul style="list-style-type: none"> Solar Farm Installation at Burtree Lane - progress Log of current planning applications – to note the latest position. Progress on acquisition of an interest in the Green. Traffic Noise on A167 - progress 	All All SG Clerk	10 mins 5 mins 5 mins 5 mins
6	Parish Councillor vacancies: <ul style="list-style-type: none"> Latest update. 	All	5 mins
7	Clerk and Responsible Finance Officer: <ul style="list-style-type: none"> Training – update. 	Clerk	5 mins
8	Finance: <ul style="list-style-type: none"> Asset Register – disposal of Laptop: progress Bank Reconciliation July/August 2021 Financial and Budget Statement to end of August 2021-22 	DW FM/SD Clerk	5 mins
9	Annual Governance & Accountability Return 2020-21: <ul style="list-style-type: none"> Progress 	Clerk	5 mins
10	Review and approval of Council protocols and policies: <ul style="list-style-type: none"> Key Holding Log – audit of keys held by Councillors. 	Clerk	5 mins
11	General Data Protection Regulations: <ul style="list-style-type: none"> Awareness Session – deferred. 	Clerk	
12	Correspondence:	Clerk	5 mins
13	Council Matters: <ul style="list-style-type: none"> Local Council Award Scheme – progress. Equal Opportunities Policy – Councillor Training - deferred. 	Clerk FM	15 mins
14	Forward and Backward Look: <ul style="list-style-type: none"> Feedback from Meetings/Events/Training. 	All	5 mins

	<ul style="list-style-type: none"> • Future Training/Events. 	Clerk	
15	Marketing and social media: <ul style="list-style-type: none"> • A general discussion about our presence on social media and how best to expand our reach to the community. 	All	10mins
16	Whessoe Parish Hall Committee: <ul style="list-style-type: none"> • Update from Parish Hall Committee • Contracts - update • Hall Bookings – update 	SG Clerk Clerk	10 mins
17	Social Committee: <ul style="list-style-type: none"> • Update from the Social Committee. 	FM	10 mins
18	Date of future meetings: Meetings of Whessoe Parish Council: Budget & Precept Setting Meeting – Monday 29 th November 2021 – 7.00 pm Parish Council Meeting – Monday, 24 th January 2022 – 7.00 pm Parish Council Meeting – Monday, 28 th March 2022 – 7.00 pm Annual Meeting – Monday, 23 rd May 2022 – 7.00 pm Annual Parish Meeting: Annual Parish Meeting – Monday, 23 rd May 2022 – 6.30 pm to 7.00 pm		

CONTACT

Signed:

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The Press and Public are very welcome to attend this meeting.