

# WHESSOE PARISH COUNCIL

You are summoned to attend the MEETING of WHESSOE PARISH COUNCIL which will be held on MONDAY 26<sup>TH</sup> JULY 2021 at 7 PM in WHESSOE PARISH HALL, Harrowgate Village, DL1 3AA for the purpose of transacting the business listed in the agenda below.

## AGENDA

Item	Subject	Owner	Time
	<b>Introductions:</b> <ul style="list-style-type: none"> <li>Apologies: to receive apologies and approve reasons for absence.</li> </ul>	SG	5 mins
	<b>Public participation:</b> <ul style="list-style-type: none"> <li>Residents are invited to give their views and comments to the Parish Council on issues on this agenda.</li> </ul>		
	<b>Declarations of interest:</b> <ul style="list-style-type: none"> <li>To notify of any item on the agenda in which you may have an interest.</li> </ul>	All	5 mins
	<b>Minutes of meeting held on 24<sup>th</sup> May 2021:</b> <ul style="list-style-type: none"> <li>To approve and sign the minutes as an accurate record.</li> <li>Update on action points.</li> </ul>	All Clerk	10 mins
	<b>Planning:</b> <ul style="list-style-type: none"> <li>Log of current planning applications – to note the latest position.</li> <li>Progress on acquisition of an interest in the Green.</li> <li>Traffic Noise on A167 - progress</li> </ul>	All  Clerk  Clerk	5 mins  5 mins  5 mins
	<b>Parish Councillor vacancies:</b> <ul style="list-style-type: none"> <li>Latest update.</li> </ul>	All	5 mins
	<b>Clerk and Responsible Finance Officer:</b> <ul style="list-style-type: none"> <li>Training – update.</li> </ul>	Clerk	5 mins
	<b>Finance:</b> <ul style="list-style-type: none"> <li>Quarterly Audit Report.</li> <li>Asset Register – disposal of printer: progress</li> <li>Bank Reconciliation June 2021</li> <li>Financial and Budget Statement 2021-22</li> </ul>	TM DW FM/SD Clerk	10 mins
	<b>Annual Governance &amp; Accountability Return 2020-21:</b> <ul style="list-style-type: none"> <li>Progress</li> </ul>	Clerk	5 mins
	<b>Review and approval of Council protocols and policies:</b> <ul style="list-style-type: none"> <li>Key Holding Policy</li> <li>Risk Management Policy &amp; Plan</li> </ul>	Clerk	10 mins
	<b>General Data Protection Regulations:</b> <ul style="list-style-type: none"> <li>Awareness Session</li> </ul>	Clerk	10 mins
	<b>Correspondence:</b>	Clerk	5 mins
	<b>Council Matters:</b> <ul style="list-style-type: none"> <li>Local Council Award Scheme – progress.</li> <li>Equal Opportunities Policy – Councillor Training.</li> </ul>	Clerk FM	5 mins 10 mins
	<b>Forward and Backward Look:</b> <ul style="list-style-type: none"> <li>Feedback from Meetings/Events/Training.</li> </ul>	All	5 mins

	<ul style="list-style-type: none"> <li>• Future Training/Events.</li> </ul>	Clerk	
	<b>Marketing and social media:</b>		
	<b>Whessoe Parish Hall Committee:</b> <ul style="list-style-type: none"> <li>• Update from Parish Hall Committee</li> <li>• Contracts - update</li> <li>• Hall Bookings – update</li> </ul>	SG Clerk Clerk	10 mins
	<b>Social Committee:</b> <ul style="list-style-type: none"> <li>• Update from the Social Committee.</li> </ul>	FM	5 mins
	<b>Date of future meetings:</b>  <b>Meetings of Whessoe Parish Council:</b> Parish Council Meeting – Monday, 27 <sup>th</sup> September 2021 – 7.00 pm Budget & Precept Setting Meeting – Monday 29 <sup>th</sup> November 2021 – 7.00 pm Parish Council Meeting – Monday, 24 <sup>th</sup> January 2022 – 7.00 pm Parish Council Meeting – Monday, 28 <sup>th</sup> March 2022 – 7.00 pm Annual Meeting – Monday, 23 <sup>rd</sup> May 2022 – 7.00 pm  <b>Annual Parish Meeting:</b> Annual Parish Meeting – Monday, 23 <sup>rd</sup> May 2022 – 6.30 pm to 7.00 pm		

#### CONTACT

Signed:

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**The Press and Public are very welcome to attend this meeting.**